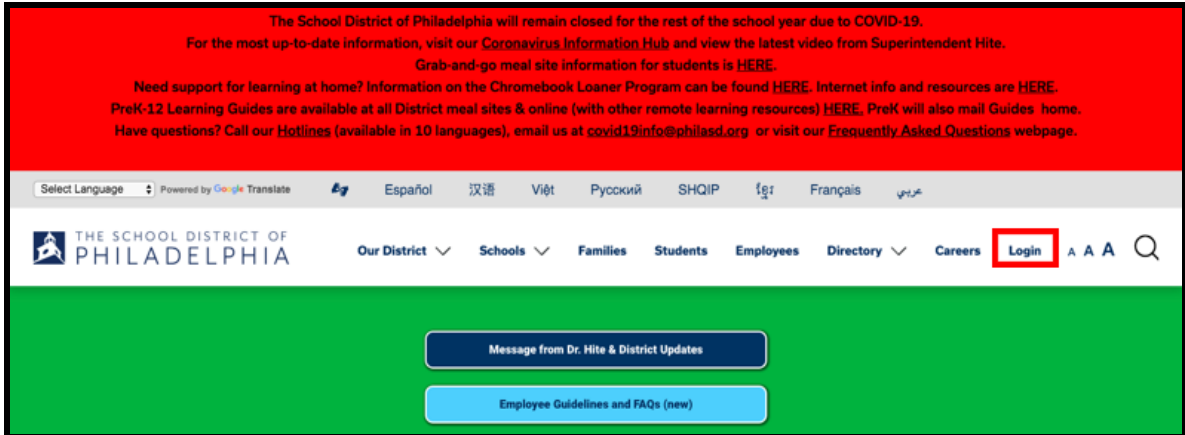


Viewing Report Card in the Student Portal

Accessing the Student Portal

1. Navigate to <http://www.philasd.org>. Select the **Login** button on the right hand side of the screen, beneath the COVID-19 Announcement banner at the top of the page.

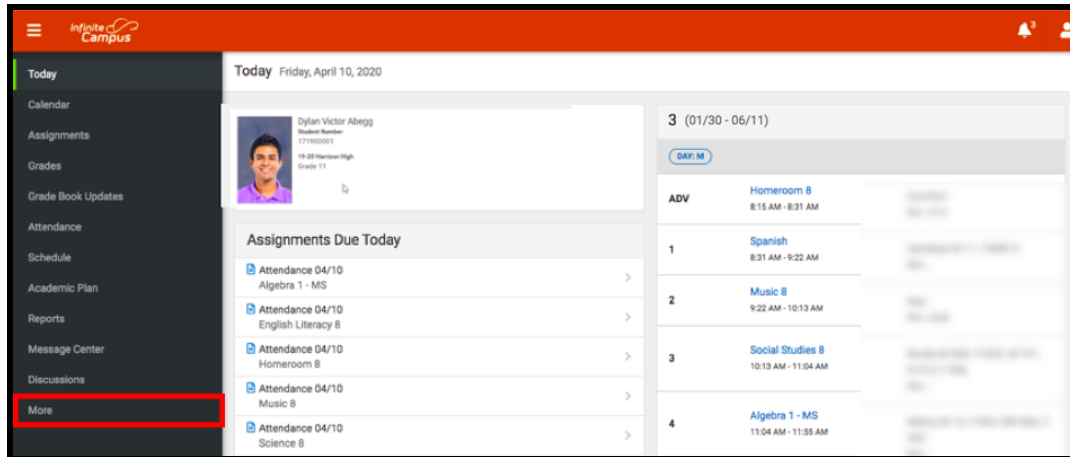


2. Enter your district Username and Password. Click **Login**.

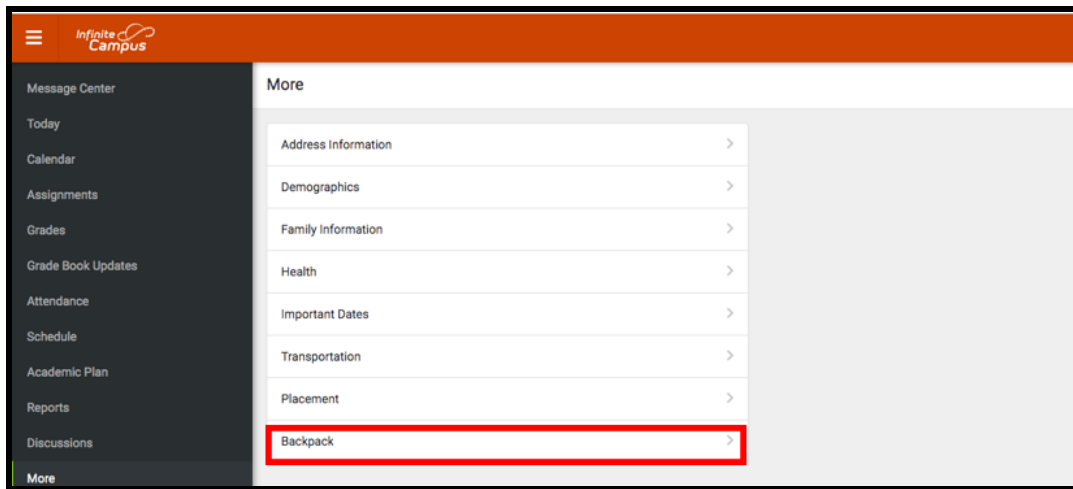
A screenshot of a login form titled "Enter your Username and Password". It contains two input fields: "Username:" and "Password:". Below the password field is a link that says "Forgot Your Password?". At the bottom of the form are two buttons: "LOGIN" (highlighted with a red box) and "CLEAR". Below the buttons, there is a section for "IT USE ONLY" with a label "Requested Service:".

Accessing the Report Card

1. When you log in, you will open **Campus Student**. It will default to the **Today** tool in the *Index* on the left side of the screen. Click **More** in the *Index*.



2. The **More** tool will load. Click on the last tool in the list, *Backpack*.



3. You will see your name, and then a subheading beneath your name that says "*Report Card.*" Click the plus sign before *Report Card.*



4. You will see a table with three columns - *Document Name*, *Published Date*, and *Acknowledged*. Under the *Document Name* column, you will see a document titled “19-20 (Insert School Name Here) Report Card.” Click on this document to view the report card.



Note: The *Published Date* column will include a timestamp for when the Report Card was last generated by the system. The *Acknowledged* column is not utilized by the District at this time.

5. The **Report Card** will generate in a new window. In the upper right side of this window, you may notice the following icons.
- **Full size screen icon:** The icon with arrows pointing in four different directions will toggle the view to a full screen view.
 - **Printing icon:** Users can begin the process to print the Report Card by clicking on the Printer icon.
 - **Download icon:** The icon of a piece of paper with a downward pointing arrow will allow the user to save the Report Card.



Sample Report Cards


High School Sample Report Card

THE SCHOOL DISTRICT OF PHILADELPHIA																																																																																					
Term 4: 06/12/2020 - 06/12/2020																																																																																					
Subject/Teacher	Grades			Final Grade	Credit Earned	Comments	Period Cuts	Late																																																																													
	1st	2nd	3rd																																																																																		
English 1	93	85	88	89	1.0		0	2																																																																													
World History	90	85	86	88	1.0		0	1																																																																													
Algebra 1	93	86	89	90	1.0		0	1																																																																													
Biology	90	80	90	86	1.0		0	0																																																																													
Spanish 1	82	82	82	82	1.0		3	0																																																																													
Visual Arts 1	98	95	90	97	1.0		0	2																																																																													
Seminar Freshman	100	100		100	0.3		2	2																																																																													
							<table border="1"> <thead> <tr> <th colspan="3">Grading Scale</th> </tr> </thead> <tbody> <tr> <td>A+ 100-97</td> <td>A 96-93</td> <td>A- 92-90</td> </tr> <tr> <td>B+ 89-87</td> <td>B 86-83</td> <td>B- 82-80</td> </tr> <tr> <td>C+ 79-77</td> <td>C 76-73</td> <td>C- 72-70</td> </tr> <tr> <td>D+ 69-67</td> <td>D 66-63</td> <td>D- 62-60</td> </tr> <tr> <td colspan="3">F - less than 60</td> </tr> <tr> <td>I - Incomplete</td> <td colspan="2">N/A - Not Scheduled</td> </tr> </tbody> </table>			Grading Scale			A+ 100-97	A 96-93	A- 92-90	B+ 89-87	B 86-83	B- 82-80	C+ 79-77	C 76-73	C- 72-70	D+ 69-67	D 66-63	D- 62-60	F - less than 60			I - Incomplete	N/A - Not Scheduled																																																								
Grading Scale																																																																																					
A+ 100-97	A 96-93	A- 92-90																																																																																			
B+ 89-87	B 86-83	B- 82-80																																																																																			
C+ 79-77	C 76-73	C- 72-70																																																																																			
D+ 69-67	D 66-63	D- 62-60																																																																																			
F - less than 60																																																																																					
I - Incomplete	N/A - Not Scheduled																																																																																				
<table border="1"> <thead> <tr> <th colspan="4">Attendance - Total Days YTD</th> </tr> </thead> <tbody> <tr> <td>47</td> <td>91</td> <td>160</td> <td>161</td> </tr> </tbody> </table>				Attendance - Total Days YTD				47	91	160	161																																																																										
Attendance - Total Days YTD																																																																																					
47	91	160	161																																																																																		
<table border="1"> <tbody> <tr> <td>Days Present YTD</td> <td>47.0</td> <td>89.0</td> <td>120.0</td> </tr> <tr> <td>Days Absent YTD</td> <td>0.0</td> <td>1.0</td> <td>1.0</td> </tr> <tr> <td>Unexcused Absences (of Total)</td> <td>0.0</td> <td>0.0</td> <td>0.0</td> </tr> <tr> <td>Times Late YTD</td> <td>0.0</td> <td>0.0</td> <td>0.0</td> </tr> </tbody> </table>				Days Present YTD	47.0	89.0	120.0	Days Absent YTD	0.0	1.0	1.0	Unexcused Absences (of Total)	0.0	0.0	0.0	Times Late YTD	0.0	0.0	0.0																																																																		
Days Present YTD	47.0	89.0	120.0																																																																																		
Days Absent YTD	0.0	1.0	1.0																																																																																		
Unexcused Absences (of Total)	0.0	0.0	0.0																																																																																		
Times Late YTD	0.0	0.0	0.0																																																																																		
<table border="1"> <thead> <tr> <th colspan="6">Progress Towards Graduation Requirements</th> </tr> </thead> <tbody> <tr> <th colspan="2">Cumulative GPA</th> <th>Category</th> <th>Earned</th> <th>Required</th> <th>Category</th> <th>Earned</th> <th>Required</th> <th colspan="2">Promotion Policy</th> </tr> <tr> <td>Weighted</td> <td></td> <td>English</td> <td>--</td> <td>4.00</td> <td>World Language</td> <td>--</td> <td>2.00</td> <td>Grade</td> <td>Credits</td> </tr> <tr> <td>Unweighted</td> <td></td> <td>Social Studies</td> <td>--</td> <td>4.00</td> <td>Health</td> <td>--</td> <td>0.50</td> <td>9th</td> <td>0-4.5</td> </tr> <tr> <td></td> <td></td> <td>Mathematics</td> <td>--</td> <td>3.00</td> <td>Physical Ed</td> <td>--</td> <td>1.00</td> <td>10th</td> <td>5-10.5</td> </tr> <tr> <td></td> <td></td> <td>Science</td> <td>--</td> <td>3.00</td> <td>Arts / Humanities</td> <td>--</td> <td>2.00</td> <td>11th</td> <td>11-17</td> </tr> <tr> <td></td> <td></td> <td>Math/Sci/AP/IB</td> <td>--</td> <td>1.00</td> <td>Electives</td> <td>--</td> <td>3.00</td> <td>12th</td> <td>17.5+</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Total</td> <td>--</td> <td>23.50</td> <td></td> <td></td> </tr> </tbody> </table>										Progress Towards Graduation Requirements						Cumulative GPA		Category	Earned	Required	Category	Earned	Required	Promotion Policy		Weighted		English	--	4.00	World Language	--	2.00	Grade	Credits	Unweighted		Social Studies	--	4.00	Health	--	0.50	9th	0-4.5			Mathematics	--	3.00	Physical Ed	--	1.00	10th	5-10.5			Science	--	3.00	Arts / Humanities	--	2.00	11th	11-17			Math/Sci/AP/IB	--	1.00	Electives	--	3.00	12th	17.5+						Total	--	23.50		
Progress Towards Graduation Requirements																																																																																					
Cumulative GPA		Category	Earned	Required	Category	Earned	Required	Promotion Policy																																																																													
Weighted		English	--	4.00	World Language	--	2.00	Grade	Credits																																																																												
Unweighted		Social Studies	--	4.00	Health	--	0.50	9th	0-4.5																																																																												
		Mathematics	--	3.00	Physical Ed	--	1.00	10th	5-10.5																																																																												
		Science	--	3.00	Arts / Humanities	--	2.00	11th	11-17																																																																												
		Math/Sci/AP/IB	--	1.00	Electives	--	3.00	12th	17.5+																																																																												
					Total	--	23.50																																																																														
<p>YTD - Year to Date NG - No Grade N/A - Not Scheduled</p>																																																																																					

1st-8th Grade Sample Report Card

THE SCHOOL DISTRICT OF PHILADELPHIA																															
School Year 2019-20: Final																															
Subject/Teacher	Grades			Final	Comments																										
	1st	2nd	3rd																												
Reading 4 Ryan, Katherine	A	A	A	A																											
Math 4 Ryan, Katherine	A	A	A	A																											
Social Studies 4 Ryan, Katherine	A	A	A	A																											
Mathematics 4 Ryan, Katherine	A	A	A	A																											
Science 4 Ryan, Katherine	A	B	B	B																											
Health 4 Ryan, Katherine	A	B	B	B																											
Physical Education 4 Ryan, Ryan	A	A	A	A																											
Visual Arts 4 Ryan, Ryan	A	A	A	A																											
Music 4 Ryan, Ryan	A	A	A	A																											
Digital Literacy & Tech 4 Ryan, Ryan	A	A	A	A																											
Instructional Reading Level - Target	4.2	4.5	4.7	4.7																											
Instructional Reading Level	4.2	4.7																													
<table border="1"> <thead> <tr> <th colspan="3">Attendance - Total Days YTD</th> </tr> </thead> <tbody> <tr> <td>47</td> <td>91</td> <td>160</td> </tr> </tbody> </table>					Attendance - Total Days YTD			47	91	160	<table border="1"> <thead> <tr> <th colspan="3">Grading Scale</th> </tr> </thead> <tbody> <tr> <td>A - 90-100</td> <td colspan="2"></td> </tr> <tr> <td>B - 80-89</td> <td colspan="2"></td> </tr> <tr> <td>C - 70-79</td> <td colspan="2"></td> </tr> <tr> <td>D - 60-69</td> <td colspan="2"></td> </tr> <tr> <td colspan="3">F - less than 60</td> </tr> </tbody> </table>			Grading Scale			A - 90-100			B - 80-89			C - 70-79			D - 60-69			F - less than 60		
Attendance - Total Days YTD																															
47	91	160																													
Grading Scale																															
A - 90-100																															
B - 80-89																															
C - 70-79																															
D - 60-69																															
F - less than 60																															
<table border="1"> <tbody> <tr> <td>Days Present YTD</td> <td>47.0</td> <td>91.0</td> <td>121.0</td> </tr> <tr> <td>Days Absent YTD</td> <td>0.0</td> <td>0.0</td> <td>1.0</td> </tr> <tr> <td>Unexcused Absences (of Total)</td> <td>0.0</td> <td>0.0</td> <td>1.0</td> </tr> <tr> <td>Times Late YTD</td> <td>0.0</td> <td>4.0</td> <td>5.0</td> </tr> </tbody> </table>					Days Present YTD	47.0	91.0	121.0	Days Absent YTD	0.0	0.0	1.0	Unexcused Absences (of Total)	0.0	0.0	1.0	Times Late YTD	0.0	4.0	5.0											
Days Present YTD	47.0	91.0	121.0																												
Days Absent YTD	0.0	0.0	1.0																												
Unexcused Absences (of Total)	0.0	0.0	1.0																												
Times Late YTD	0.0	4.0	5.0																												
<p>YTD - Year to Date NG - No Grade N/A - Not Scheduled</p>																															

Kindergarten Sample Report Card



THE SCHOOL DISTRICT OF PHILADELPHIA
School Year 2019-20: Final

Subject/Teacher	Grades				Comments
	1st	2nd	3rd	Final	
Visual Arts K	O	O	O	O	
Music K	O	O	O	O	
Digital Literacy & Tech K	O	O	O	O	
Health K	O	O	O	O	
Physical Education K	O	O	O	O	
Mathematics K	O	O	O	O	
Science K	O	S	S	S	
Social Studies K	S	S	S	S	
Stages of Writing - Target	1	2/3	4		
Stage of Writing	1	2			
Independent Reading Level - Target	PR	A	B		
Independent Reading Level	A	B	C		
Attendance - Total Days YTD	47	91	160		
Days Present YTD	46.0	89.5	120.5		
Days Absent YTD	1.0	1.5	1.5		
Unexcused Absences (of Total)	0.0	0.0	0.0		
Times Late YTD	2.0	3.0	3.0		

Teacher:			
Skills and Behaviors that Promote Learning	1st	2nd	3rd
accepts responsibility for choices and actions	N	S	S
can work independently	S	O	O
completes work on time	S	O	S
demonstrates consistent effort	S	O	O
handles conflict appropriately	S	S	S
listens and follows directions	N	S	S
makes appropriate movement between activities	N	S	N
organizes self, materials, and belongings	S	O	O
participates in group activities	S	S	N
respects rights, diversity, feelings and property of others	S	S	O
respects school environment and materials	S	O	O
shows positive attitude towards learning	O	S	O
strives for quality work	S	S	O
works and plays cooperatively with others	N	S	S

Kindergarten Standards Rubric			
Concepts of Print	1st	2nd	3rd
demonstrates comprehension of read aloud stories	S	O	O
identifies lower case letters	O	O	O
identifies rhyming words	NG	NG	O
identifies upper case letters	NG	O	
knows print contains a message	S	S	O
matches sounds to letters	O	O	O
understands the difference between a letter and a word	S	O	O
understands the difference between fact and fantasy	NG	O	S
Listening Behaviors	1st	2nd	3rd
exhibits appropriate listening behaviors for conversations and group settings	N	S	
listens for meaning in stories, discussions, and conversations	N	S	O
Speaking Behaviors	1st	2nd	3rd
conveys ideas in discussions clearly and accurately	S	O	O
uses language for a variety of purposes such as describing, story retelling, explaining and conversing	S	O	O

O - Outstanding S - Satisfactory N - Needs Improvement
NG - No Grade N/A - Not Scheduled

YTD - Year to Date